

Alexandria Monroe Public Library Meeting Minutes: July 17, 2025

1. Call to Order- Meeting was called to order at 6:03 PM by Laura Rowe, Vice President. Members present include Marnie Zeller, John Dockrey, Laura Jean Rowe, Jill Thomas, and Kim Terry. Members absent included Monica Etchison and Missy Giles.
2. Approval of last month's meeting reports: Jill made a motion to approve. John seconded. Board approved.
3. Old Business-
  - a) Lights- No contract was found with Parker for when the new lights were installed. Parker is not sure why our lights are not working properly because all of their other client's lights work ok. Parker will not charge for parts but will charge for the labor to fix the affected lights: \$1600. Brad did reach out to other electrical companies but was told they were too short staffed to send someone out. Brad will continue to reach out to other companies for a second opinion.
  - b) Eagle Scout Project- Peyton Hill will build a shelf for games and puzzles. The project still needs to be approved by the Scouts. When finished, the shelf will be marked as to who made it.
  - c) Director Contract- Brad requested a contract before applying and paying for his schooling. A meeting with the attorney still needs to happen. Does Missy, as President, need to schedule this? Due to financial difficulties, Brad has not finished applying for the college classes he needs. The first semester would be 3 classes at about \$300 per class. Jill made the motion that the Board/Library would pay the tuition fee to IU Indy for the 1<sup>st</sup> semester for a total of around \$900. Contingency: Brad will not need to pay back the money if he completes and passes the classes as outlined in the library board manual. Kim seconded. Board approved.
4. New Business-
  - a) 2026 Budget Requests- Due in October. The 5 year Strategic Plan is due to expire. Involves a consultant and community involvement. Will consult with Sarah on how to precede.
  - b) Request for In-Service Day in August-The library will be closed from 8-12 on Monday, August 11<sup>th</sup> to the public for an employee in-service day. Kim motioned to approve. John seconded. Board approved.
  - c) Jill motioned to add a Park Board Representative line under Old Business on the Agenda. John seconded. Board approved.
5. Director's Report: All banks have balanced.

Administration: There has been an uptick in general complaints about rainbows, the Summer Reading Theme, LGBT themes, and Leftist content from patrons. There are request for reconsideration forms at the desk for patrons to fill out. We will leave it for now unless it becomes more of a problem and will address then, if needed. Letters were sent to the Madison County Commissioners Office and the Madison County Council to reappoint Missy Giles and Kim Terry, respectfully. Brad received confirmation of the request. Brad received approval of his first of three possible temporary librarian permits, with the current one to expire on April 1, 2026. Brad submitted his application to the ILF Management Cohort Series for Directors and Aspiring Directors. The cost is \$175 and consists of 8 interactive Zoom meetings from late August to early December. John made the motion to pay the \$175 fee if Brad gets accepted. Jill seconded. Board approved.

Tech Services: n/a

Maintenance and repairs: The AC has been struggling upstairs for two weeks. Aire Serv has been contacted and should be out this week to inspect unit #5 to check Freon levels and overall output. If it is the TXV valve, it could take 30 days to get the part. John knows a Stanley Scot that can come look at the unit tomorrow to check it out. Brad will ask Stanley to also look at the lights and get his opinion.

Adult Services: A new sign was placed in the IOOF Cemetery by the Monroe Township Trustee's Office to honor unmarked graves of its former African American citizens. This project would not have been possible without the research of Terri Smith!

Programming and Youth Outreach: the 4<sup>th</sup> of July parade was a success. Booked for Tuesday's had a picture in the Alexandria Times Tribune. Meredith Nichols was a wonderful addition to the library this summer. Looking forward to increasing our visibility at the school with short videos sent to her to play for students. The videos will focus on upcoming programs, new books available, and incentives to get students to visit the library in person.

6. Librarian's Report: Door count and informational/directional questions are down. DVD and Hoopla counts are up.
7. Treasurer's Report
  - a) Financial Report: Banks are balanced.
  - b) Register of Claims: John motioned to pay claims 245-281. Marnie seconded. Board approved.
8. Announcements: The library will be at the back to school rally at the First Baptist Church and also at St. Mary's. John mentioned that he thought Sarah should be attending the meetings. Kim mentioned that the Park Board meeting will be on 7/21. They will use cell phones to record the meetings.

9. Public Comments: None

10. Adjournment: John made the motion to adjourn at 7:31 PM. Kim seconded. Board approved.

Respectfully submitted,  
Marnie Zeller

Next meeting date: Thursday, August 21 at 6 pm.