

Alexandria Monroe Public Library Meeting Minutes: February 8, 2024

1. Call to Order- Meeting was called to order at 6:02 PM by John Dockrey. Members present include Missy Giles, Kim Terry, Laura Jean Rowe, Marnie Zeller, Monica Etchison, John Dockrey, and director Sarah Wallace-Moon. Absent: Larry Oliver.
2. Approval of last month's meeting's reports: Missy moved to approve the meeting agenda, minutes of the previous meeting, and the financial and director's report. It was seconded by Laura. Board approved.
3. Old Business-
None to discuss.
4. New Business-
 - a. Resolution to set Non-Resident fee. Information is available in the Indiana State library's annual "Statistics of Indiana Libraries". Non-resident fee set at \$94.00. (\$87 last year). Missy motioned to approve the fee. Kim seconded. Board approved.
 - b. Richland Rundown: Sarah was not quite prepared for the meeting that took place. John inquired if we should send a survey letter out to see what kind of support there would be. Sarah has a survey letter prepared if we decide to send them out. A 20% "yes" vote that would be needed is approximately 720 people. John and Sarah will attend the next Richland Township meeting.
 - c. Position Creation-Genealogy/local history. Position to be given to Terri Smith. Terri would be pulled off of the circulation desk and moved upstairs. It is a lateral move. Missy motioned to approve position contingent upon email being sent to Board members with description and also that we were able to change anything. Kim seconded. Board approved.
5. Director's Report: All reports on 2023 have been completed and submitted to the state ahead of schedule. These include the employee compensation report (100r), Annual Financial Report (AFR), and the State Library's Annual of library statistics. Rachael and Trystan have already weeded out the youth audiobooks, children's dvds, and videogames. This should free up some space. Materials will be housed in new locations with highlights to the changes for patrons. The employee entrance door bit the dust. The door will need to be replaced. It is a fire door and should push open to the outside, NOT pull in to the building. Carl Bell will be working to get it fixed as soon as possible. Cincinnati Insurance came out to do a loss prevention inspection. No issues or suggestions at the time. Waiting on final report. Adult Services was incredibly productive in 2023. The biggest goal for the year is to push marketing and try to reach new audiences' and patron demographics. Ideas include more newspaper advertising, mailing flyers, a personal email, and billboards. Possibly do bookmobiles and little free library sites. Youth programming is strong. Laser tag has returned. The calendar for the

2024 Summer Reading has generally been finalized. The theme is The Adventure Begins at Your Library and will run from June 3rd to July 14th. Addy has started reaching out to local businesses and organizations for donations for prizes. Hedgehog Hannah will return. There will be an overhaul of the children's department. The team is brainstorming and preparing to do so.

6. Librarian's Report: The numbers are down. Digital Services and the Door Count are up. The State Library will reimburse any lost items. Our library is at a \$36,000 loss at this time.
7. Treasurer's Report
 - a. Financial Report: Sarah declared that banks are balanced. There was an interest gain of \$3997 with a 5.41% yield.
 - b. Register of Claims: Laura moved to pay claims 31-70. Missy seconded. Board approved.
8. Announcements: Laura mentioned that she is done with her board position at the end of March. Laura also visited a library in Athens, Ohio and said you can check out board games, they have book bundles by different categories, and you can even rent bicycles. Kim stated that Native Plants Unlimited has grants for individuals and small groups. You can get up to \$250 to plant native plants. Kim will put in a grant request for the library.
9. Public Comments: None
10. Adjournment: Missy made the motion to adjourn at 7:09 PM. Kim seconded. Board approved.

Respectfully submitted,
Marnie Zeller

Next meeting date: Thursday, March 14th at 6 pm.