Alexandria Monroe Public Library Minutes, March 13, 2025

1. Call to Order-

   Missy called the meeting to order at 6:03 pm. Members present include Missy Giles, Jill Thomas, Kim Terry, Monica Etchison, Sarah Wallace and Director Brad Sowinski. Absent: Larry Oliver, Marnie Zeller, and John Dockery.

2. Approval of last month's meetings' reports-

   Jill made a motion to accept and it was seconded by Kim. Board approved.

3. Old Business-

   a. Review and update bylaws

   Due to low attendance, we decided to table updating the bylaws til next month. Kim made a motion and Jill seconded. Board approved. Additionally, we were advised that the new furnace is working great.

4. New Business-

   a. Director's Contract- We have a new contract from the attorney. We need to send it back to make it final. We will present it at the April Board Meeting with it being put on the Agenda. Our lawyer, John, can come if needed. In the contract, Brad will have a 6 month review in April and a 12 month review in October. Sarah has a blank review form we can use.

   b. Seasonal Employee- Our new hire for Youth Services was only present one day. However, Meredith Nichols, librarian at the Elementary School, is willing to work part-time through July. She will begin at the end of May and work 25 hours per week. She will be able to advertise the Summer Reading Program at the school which should really help boost our numbers. Kim made a motion to hire Meredith and Jill seconded it. Board approved.

5. Director's Report-

All banks have balanced. Brad reported about using Indiana 211 which includes local resources for people regarding food banks, utility assistance, etc. Trystan and Rachael continue to take apart weeded books. They will be giving the pages without spines to the Recycling Center. Dave will be having surgery in March and will be out for 6 weeks. Bill Hirst, Rachael's dad, will be filling in for him. Terri is busy finding historical photos for future displays. Brad, Stacy, and Addie attended the ILF Youth Conference in early March and learned a lot! Brad, Addie, and Carol joined an Opportunity Showcase at the high school where they gave away suckers and bookmarks.

6. Librarian's Report-

Brad reported that a lot of our numbers were down for February. Hoopla showed a significant increase, as well as Music CDs. Sarah shared that there has been a decrease in the non-residential fee for users. It is currently $90.25, which will be rounded up to $91.00.

7. Treasurer's Report-

a. Financial Report- All bank accounts have been cleared. We have a slight decrease with a 4.3% yield and close to $3,000.00 in interest for the month.
b. Register of Claims- Kim made a motion to pay claims 84-118 and Jill seconded. Board approved.

8. Announcements-

Jill invited everyone to come to an Easter Party on Saturday, April 12 at the First Baptist Church. Jill also stated the Junior class is looking for old books for After-Prom decorating.

Sarah said an audit will be happening soon. This is based on Capital Assets and happens every 3 years.

Brad advised the Board that Payton Hill, an Eagle Scout, would like to build shelves for the video game area. Payton has submitted 2 proposals- one from Lowes for $71.94 and one from Menards for $94.32. Brad asked if we could match money for the supplies. The Board decided to just pay for the entire cost of supplies. This shelving unit will be going in the space where the card catalog used to be.

9. Public comments-

None

10. Adjournment-

Kim made the motion to adjourn at 6:47. It was seconded by Jill and board approved.

Respectfully submitted,
Monica Etchison

Next meeting is April 10, 2025 at 6:00 pm