

Alexandria Library Board Minutes, June 9, 2022

Members present: Monica Etchison, Gloria LeMaster, John Dockery, Kim Terry, Laura Jean Rowe

Absent: Missy Giles, Larry Oliver

Call to Order:

Gloria called the meeting to order. John made a motion to accept the May minutes and Laura Jean seconded. All voted in favor.

Old business:

Kim mentioned that she had some concerns about CARE Day.

New Business:

Maintenance Position: Sarah informed the board that we are in need of hiring for a maintenance position. She said that we need additional grounds upkeep, as well as doing daily maintenance such as replacing light bulbs, batteries, filters, etc. The position would be a part-time position of 10-15 hours per week and pay would range from \$10-\$18 per hour. Benefits would be PTO time only. The board felt that this was a much needed position to maintain the library's appearance and condition. Sarah will be putting a job description together and send it out to board members for approval. John made a motion to approve and Kim seconded. All voted in favor.

Stucco Repair: It was noted that the stucco at the entrance of the library is in need of repair. Sarah will check into finding a mason who can repair it.

Director's Report:

Lighting issue: A light fixture in the outer horseshoe has emitted a burning smell when it is turned on. (The fire dept. was initially contacted to locate the smell.) Sarah said that Dan Parker of Parker Electrical will be coming by on Monday to see what needs replaced and the cost involved.

Washington Street Project: Sarah was notified by letter that our back property might be affected by the new Washington Street Project. At this point, we really don't know what it entails or the details. John led a discussion about wanting to get ideas together to see how we can utilize the space. He felt it was important that the library maintain ownership and use of the property for future use. Sarah said she would share the letter she received at the July board meeting.

Server: Sarah informed the board that our server is in need of replacement. Cost is projected at \$30,000. Money is already set-aside for this in the budget. John questioned whether we could perhaps use the Cloud and save some money. Sarah said she would look into it.

Summer Reading Program: The program sign-up has been a huge success with over 120 registered the first day. Laura Jean congratulated the staff on their ingenuity and creativity they used in decorating the library for the program.

Technology: The board was very impressed with Jerry's efforts updating records. His hard work benefits all Evergreen libraries! The board was very appreciative.

Treasurer's Report:

Monica made a motion to approve claims 241-294. John seconded the motion.

Announcements:

(1) Kim said she appreciated the job that Brad Sowinski did during Sarah's maternity leave. The board agreed.

(2) Gloria gave the library a flag that was donated by the DAR.

Adjournment:

John made a motion to adjourn and Laura Jean seconded. All voted in favor.

Next board meeting is scheduled for July 14 @ 6:00 pm.