

Alexandria Library Board Minutes, February 10, 2022

Member present: Gloria LeMaster, Larry Oliver, Kim Terry, Missy Giles, John Dockrey, Shelby Thomas, Laura Jean Rowe and Director Sarah Wallace

Call to Order: Gloria called the meeting to order at 6:00 PM.

Minutes: Missy made a motion to approve the minutes from the previous meeting. John seconded. (Laura Jean abstained) Motion passed.

Old Business: Sarah let everyone know that the new toilets are now in, and they have working restrooms.

Sarah let everyone know there has been an issue with the furnace coming off and on, and the exhaust pipe had blown off.

The Sonitrol Alarm kept tripping and Sarah had them come out to look it over and found out the sensors are now out of date. She is waiting on them to provide a cost for updating.

The Director's Evaluation was held on 1/24/2022.

The idea was shared to possibly have new hires come to a Board Meeting to be able to introduce themselves in order for them to get to know the Board, and vice-versa.

New Business: Motion for the Resolution Non-Resident Fee for 2022 was made by Missy and seconded by Larry. Motion passed.

The idea of going Fine Free was discussed in detail, and ideas were floated to eliminate fines, and was also discussed to try and do something beginning in April, which is Library Month, and also to give people the opportunity to return any items in April without any fines (regardless of condition, etc...). A motion was made to

table the discussion until next meeting by Shelby and seconded by John. Motion passed.

It was presented to the Board that Brad Sowinski and Rachael Neese would act as Interim Directors while Sarah is on maternity leave. Motion was made by Missy and seconded by John. Motion passed.

Director's Report: Rachael and Sarah are in the midst of finalizing the switch over to Huntington Bank.

Reporting season is going into its final weeks. Everything has been submitted to the state, with the exception of the AFR. Sarah wants to check all numbers one more time before officially passing off to Kim for final review and submission.

The last round of computers have finally arrived and are in the building.

The Circulation Staff has been experimenting with different local history snippets to place on the display board by the newspapers.

Youth Department got a tiny facelift with some new furniture.

Preparations have begun for Summer Reading, with lots of new and exciting things coming up this year.

Librarian's Report: Sarah shared Hoopla Report stats.

Treasurer's Report: All banks have balanced as of 2/01/2022.

A motion to approve the Register of Claims 35-73 was made by Missy and seconded by John. Motion carried.

Announcements: Sarah went over her schedule for Maternity Leave again, and Brad will be handling the Board Meetings.

Public Comments: None

Adjournment: Larry made a motion to adjourn, and John seconded. Motion carried. Meeting adjourned at 6:53 PM.

Next meeting is Thursday, March 10th at 6:00 p.m.

Respectfully submitted,
Secretary, Larry Oliver