

Alexandria Library Board Minutes, August 11, 2022

Member present: Larry Oliver, Kim Terry, Laura Jean Rowe, Monica Etchison, Gloria LeMaster, and John Dockery. Also present was Director Sarah Wallace.

Absent: Missy Giles

Call to Order: Gloria called the meeting to order at 6:01 PM.

Minutes: Larry made a motion to approve the Meeting Agenda, as well as the Financial Report and Directors Report, and Laura Jean seconded. Motion passed. We did not have the minutes from the previous meeting as those were taken by Missy and she was not in attendance.

Old Business: According to Sarah, she has spoken to Dan Parker and the new light bulbs are on order and he will call as soon as they arrive in order to schedule installation. Sarah also said that maintenance will handle any disposal of the old lights.

The Internals control Policy was discussed, and a motion was made by John to accept, and was seconded by Larry, based on a few recommended changes by Kim Terry. Those included adding Memorial Donations to the language, in regard to accepting and also providing receipts. Also, "Bookkeeper" needs to be changed to Administrative Assistant in a couple of places. Motion passed.

The library received \$1,800.00 in contributions for a Marsha Madden Tribute. Benches were looked at and Laura Jean made a motion to get the bench that looks like an open book and was seconded by Larry. Motion passed. The library is going to get some design ideas for local art teachers and then let Marsha's family have a say in the design.

New Business: Disposal of old furniture – The old furniture we are looking to get rid of, many pieces have safety issues. Motion was

made by John to go ahead and get rid of them if we cannot get any donations for them and was seconded by Monica. Motion passed.

Director's Report: Everything is present and accounted for. Sarah had her meeting with DLGF this week and numbers look good and budget for 2023 was approved.

Tech Services is in the process of weeding out the collections that are too tight for shelving units.

David Wise is the new maintenance man, and he has hit the ground running. Very excited to have him.

ACC has asked the library to possibly expand services with them to possibly include reading to a couple of different Alzheimer's groups.

Summer Reading was a huge success with over 400 participants.

Library will have a booth at the Alexandria Grand Prix this week.

Librarian's Report: Sarah shared Hoopla Report stats.

Treasurer's Report: All banks have balanced as of 8/02/2022.

A motion to approve the Register of Claims 339-387 was made by Larry and seconded by Kim. Motion carried.

Announcements: Library will be closed Saturday and Sunday for the Alexandria Grand Prix.

Public Comments: John mentioned creating a group for further discussions on what expansion could look like, and the possibility of housing the Historical Society in the Library.

Adjournment: Larry made a motion to adjourn, and John seconded. Motion carried. Meeting adjourned at 7:01 PM.

Next meeting is Thursday, September 8th at 6:00 p.m.

Respectfully submitted,
Secretary, Larry Oliver