

**Alexandria Monroe Public Library
Board Minutes
01/10/2019**

Members Present: Shelby Thomas, Bob Rogers, Pam Blake, Lee Anne Fisher, Jennifer Ward, Sarah Wallace & Susie Remington.

Members Absent: Melissa Giles

Shelby called the meeting to order at 6:07pm

Shelby wanted to review a few changes with her as the new President. She would like for people to be recognized before speaking and if she decides to say "I call the question" we can either table or vote to whatever we are discussing and majority will rule.

Minutes from previous meetings: Correct the Dec 19th minutes and add Building Committee to Brad Sowinski's duties. And on the Dec 13th minutes correct Jennifer's last name to a capital W. Pam made a motion to accept the 13th minutes with corrections with LeeAnne seconding. All In Favor. Lee Anne made a motion to accept the 19th minutes with corrections with Jennifer seconding. All In Favor.

Old Business: Shelby thought we may need to add a third person to the building Committee. Bob thought he & Brad would be good for now. But if anything comes up he will let us know.

Sarah brought in a new list of corrected Closed Dates for 2019 at the Library. See attached.

New Business: Bob made a motion to accept the 2019 Board Bylaws with Pam seconding. All In Favor

Shelby said Lee Anne would stay on the Board but let Pam take her position on the Personnel Committee. Lee Anne made a motion to accept with Jennifer seconding. All In Favor.

It was also discussed about who would take LeeAnne's place. Two names came up but most were in agreement that we would like another male on the board. Archie Prince will be contacted by Sarah to see if he would be interested in the position.

Director's Report: The grant of "1000 Books Before Kindergarten" which still had \$3,262.12 left, will go towards an Early Learning Station & a few new iPads. Feb. 18th was going to be an in service day but being it will be an E-learning day for students the WIFI may be a must so that date was changed to

Feb 25th. Lee Anne made a motion to change the date with Pam seconding. All In Favor.

Rachel Neese was at the meeting to let us know how the payroll was going & they found out there were lots of things they were not informed about. After phones calls & lots of questions they now feel confident that all is correct.

Librarians Report: Sarah told us she had increased the monthly budget for Hoopla from \$1000.00 to \$1500.00 a month.

Register of Claims: Lee Anne made a motion to accept claims 579-589 for 2018 with Bob seconding. All In Favor. Pam made a motion to accept claims 1-41 for 2019 with Bob seconding. All In Favor.

Bob made a motion to close the regular meeting with Pam seconding. All In Favor. Shelby asked Bob if he would be President of the Finance Committee with Pam as Treasurer & Jennifer as Secretary. All In Favor. Pam made a motion to close the Financial Committee Meeting with Lee Anne Seconding. All In Favor.

Public Comments: It was discussed about the Employee Survey. Shelby called "I call the question" and "tabled" was the majority.

Shelby is looking through the applications. She will have Melissa send letters stating that we have received them.

Sarah informed us she had talked to Ashley Olibas about her taking the 20 hour a week Chamber of Commerce job. There is no conflict of interest and no conflict with her work at the Library.

Bob made a motion to adjourn at 7:25 pm with Pam seconding. All In Favor.

Next meeting will be Feb 14, 2019.

Acting Secretary:

Susie Remington