

ALEXANDRIA-MONROE PUBLIC LIBRARY BOARD

Meeting Minutes

September 14, 2018

MEMBERS PRESENT: Bob Rogers, Shelby Thomas, LeeAnne Fisher, Pam Blake, Suzi Remington, Jennifer Ward.

MEMBERS ABSENT: Melissa Giles

CALL TO ORDER:

President Bob Rogers called the meeting to order at 6:00 P.M.

OLD BUSINESS:

Public Hearing on 2019 budget: The public hearing was held, there were no comments from the public.

NEW BUSINESS

a. Employee handbook updated policies: Changes to the Employee Apparel, FMLA, and Compensatory Time Policies were presented. Lee Anne Fisher made a motion to approve the policy changes as presented. Pam Blake seconded and it was passed unanimously.

b. Personnel Actions: Suzi Remington made a motion to approve the Personnel Actions as presented. Pam Blake seconded and it was passed unanimously.

c. Rainy Day and LIRF: Neal recommended moving the Rainy Day and LIRF fund balances from their respective banks into an investment account with Trust Indiana. Like our operating fund move earlier this year, it should give the library a much better return on investment while remaining sufficiently liquid for library needs. Shelby Thomas made a motion to approve the movement of the full balances in the Rainy Day Fund and the Library Improvement Reserve Fund to Trust Indiana. The approximate balances are \$108,004 in Rainy Day and \$24,065 in LIRF. Lee Anne Fisher seconded and it was passed unanimously.

DIRECTOR'S REPORT:

The Board reviewed the Director's Report, and briefly discussed several items of interest. Neal is working on a major landscaping project for 2019 that may involve donations from Kleenco, grants and fundraising. He will provide more information at a later meeting.

TREASURER'S REPORT:

Register of Claims: Pam Blake moved to pay claims 381-430; Shelby Thomas seconded and the motion carried.

ANNOUNCEMENTS:

The staff picnic is scheduled for Saturday, September 29, 2018, 5:30 pm at the Emery Lee Building.

ADJOURNMENT:

LeeAnne Fisher moved to adjourn the meeting at 6:25 P.M. Jennifer Ward seconded and the motion passed unanimously.

Next meeting scheduled is for Thursday October 11th, 2018 at 6:00 P.M.

EXECUTIVE SESSION:

Bob Rogers called the Executive Session to order at 6:30 pm for the purposes of discussing the Director's contract under IC 5-14-1.5-6.1(b). No subject matter was discussed in the executive session other than the subject matter specified in the public notice. Pam Blake moved to close the Executive Session at 6:45 pm; Jennifer Ward seconded and the motion passed unanimously.