

ALEXANDRIA-MONROE PUBLIC LIBRARY BOARD

Meeting Minutes

May 10, 2018

MEMBERS PRESENT: Bob Rogers, Shelby Thomas, Melissa Giles, Jennifer Ward and Neal Starkey.

MEMBERS ABSENT: LeeAnne Fisher, Pam Blake and Suzi Remington

CALL TO ORDER:

President Bob Rogers called the meeting to order at 6:02 P.M. Minutes of the previous meeting had been sent to each member prior to this meeting. Shelby Thomas moved to approve the minutes; Jennifer Ward seconded and the motion passed unanimously.

OLD BUSINESS:

Window Replacement Quotes: After some brief discussion, the Board concurred that the quote received from Shorts was the most cost effective and realistic. Neal will contact Shorts and request that they provide a presentation to the Board. The Board will vote to approve the window replacement after the presentation.

NEW BUSINESS

Staff and Board Recognition Policy: Neal presented the Board with a policy outlining the how we will handle transitional events taking place in the lives of Library Staff and Board Members. After some discussion in which the Board agreed to allow Neal discretion in applying the policy, Melissa Giles moved to approve the policy as presented; Jennifer Ward seconded and the motion passed.

DIRECTOR'S REPORT:

Neal provided an update on the transfer of accounts to Trust Indiana, and the first of two bank account balances have been successfully transferred. Ashley had 27 participants for her Container Gardening program. The encoding project is now complete, and Lauren has finished weeding the Adult Fiction stacks.

Neal provided the Board with an organizational chart for the staff. Very helpful!

TREASURER'S REPORT:

Register of Claims: Melissa Giles moved to pay claims 182-229; Jennifer Ward seconded and the motion carried.

ANNOUNCEMENTS:

The Library will be closed May 28th for Memorial Day

Summer Reading begins on June 1st

ADJOURNMENT

Melissa Giles moved to adjourn the meeting at 6:30 P.M.; Shelby Thomas seconded and the motion passed unanimously.

Next meeting scheduled is for Thursday June 7, 2018 at 6:00 P.M.

Respectfully Submitted,

Melissa Giles
Library Board Secretary