

## **ALEXANDRIA-MONROE PUBLIC LIBRARY BOARD**

### **Meeting Minutes**

**June 7, 2018**

**MEMBERS PRESENT:** Bob Rogers, Shelby Thomas, LeeAnne Fisher, Pam Blake, Melissa Giles, Suzi Remington, Jennifer Ward and Neal Starkey.

**MEMBERS ABSENT:** None

#### **CALL TO ORDER:**

President Bob Rogers called the meeting to order at 6:02 P.M. Minutes of the previous meeting had been sent to each member prior to this meeting. Neal mentioned that in the Old Business section “The Board” should be changed to read “The Facilities Committee.” Melissa Giles agreed to make the requested change. Shelby Thomas moved to approve the minutes as amended; Suzi Remington seconded and the motion passed unanimously.

#### **OLD BUSINESS:**

Window Update: Shorts was out today to measure for the new windows. They will need to increase the amount of the original quote to reflect the cost of two additional windows. Bob Rogers recommended that the Board consider having them do an aluminum wrap on the windows after the installation in order to increase the longevity of the new windows. He will request a quote for the additional service.

#### **NEW BUSINESS**

- a. 2019 Budget Calendar: Neal provided the Board with the proposed calendar for the 2019 budget.
- b. Reviews: Shelby Thomas explained to the Board that Neal's 6 month review was due, and that the Personnel Committee intends to have it completed by our July meeting. She also mentioned that they are working on a form for employee reviews as well.

#### **DIRECTOR'S REPORT:**

Neal informed the Board that Lauren had tendered her resignation and her last day will be July 3<sup>rd</sup>. She has accepted a position in Plainfield working for Montie Manning. While she will be sorely missed, the Board sends their congratulations and wishes her all the best!

Our new investments are already showing promising returns, showing more interest earned in the first month than was earned in the previous year!

#### **TREASURER'S REPORT:**

Register of Claims: LeeAnne Fisher moved to pay claims 230-276; Shelby Thomas seconded and the motion carried.

#### **ADJOURNMENT**

Melissa Giles moved to adjourn the meeting at 6:21 P.M.; Jennifer Ward seconded and the motion passed unanimously.

**Next meeting scheduled is for Thursday July 12, 2018 at 6:00 P.M.**

Respectfully Submitted,

Melissa Giles  
Library Board Secretary