

ALEXANDRIA-MONROE PUBLIC LIBRARY BOARD

Meeting Minutes

January 11, 2018

MEMBERS PRESENT: Bob Rogers, Shelby Thomas, LeeAnne Fisher, Melissa Giles, Suzi Remington, Pam Blake, Jennifer Ward, and Neal Starkey.

MEMBERS ABSENT: None

CALL TO ORDER:

President Bob Rogers called the meeting to order at 6:07P.M. Minutes of the previous meeting had been sent to each member prior to this meeting. Shelby Thomas moved to approve the minutes; Pam Blake seconded and the motion passed unanimously.

OLD BUSINESS:

There was no Old Business this month.

NEW BUSINESS

- a. Election of 2018 Officers: LeeAnne Fisher moved to re-elect the Board Officers currently serving; Suzi Remington seconded and the nomination passed as follows: President, Bob Rogers; Vice President, Shelby Thomas; Treasurer, Pam Blake; and Secretary, Melissa Giles.
- b. Personnel Committee Appointments: President Bob Rogers re-appointed Shelby Thomas and LeeAnne Fisher to the Personnel Committee.
- c. Review Library Board By-Laws: The Board reviewed the Library Board By-Laws. LeeAnne Fisher moved to approve the By-Laws; Pam Blake seconded and the motion passed.
- d. Resolution to Cancel Outstanding Warrants: The Board reviewed the list of outstanding warrants. Suzi Remington moved to cancel the outstanding warrants, and Melissa Giles seconded. The motion passed unanimously/

DIRECTOR'S REPORT:

The hot spots have temporarily been pulled from circulation due to not working consistently. Staff is discussing with vendors the possibility of updating these. Neal received the first estimate for replacing windows. It was significantly less than expected, and he will be pursuing additional estimates.

TREASURER'S REPORT:

- a. Register of Claims: LeeAnne Fisher moved to pay claims 1-42; Shelby Thomas seconded and the motion carried.
- b. Register of Claims for Previous Month: Melissa Giles moved to pay claims carried over from the previous month; Pam Blake seconded and the motion passed.
- c. Organize as Board of Finance: Suzi Remington moved to close the regular meeting at 6:30P.M. Pam Blake seconded and this was done. Suzi then moved to open the Board of Finance Meeting. LeeAnne Fisher moved to elect Bob Rogers as President, Pam Blake as Treasurer, and Melissa Giles as Secretary of the Board of Finance. The Board discussed the need to look into ways to invest funds for growth. Neal will look into available options and report back. Suzi Remington moved to adjourn the Board of Finance; Pam Blake seconded and the meeting was closed at 6:40P.M.

* President Bob Rogers re-opened the regular Board Meeting at 6:41P.M.

ANNOUNCEMENTS:

The Library will be closed January 15th for Staff Development

Melissa Giles will make Valentine's Day baskets for the staff again this year. She said that she should be able to do this at approximately the same cost as last year. *Update: I do not yet have a total on this, so will let

everyone know the cost per person prior to our March meeting.

ADJOURNMENT

Melissa Giles moved to adjourn the meeting at 6:50P.M.; Jennifer Ward seconded and the motion passed unanimously.

Next meeting scheduled is for Thursday February 8, 2018 at 6:00pm

Respectfully Submitted,

Melissa Giles
Library Board Secretary