

## **ALEXANDRIA-MONROE PUBLIC LIBRARY BOARD**

### **Meeting Minutes**

**October 13, 2016**

**MEMBERS PRESENT:** Bob Rogers, Shelby Thomas, LeeAnne Fisher, Pam Blake, Melissa Giles, Suzi Remington, Jennifer Ward and Montie Manning.

**MEMBERS ABSENT:** None

### **CALL TO ORDER**

President Bob Rogers called the meeting to order at 6:06PM. Bob began the meeting by apologizing for his absence at the September meeting, and expressing his thanks to vice-president Shelby Thomas for conducting the meeting in his place. Minutes of the previous meeting had been sent to each member prior to this meeting. Suzi Remington moved to accept the minutes as written; Pam Blake seconded and the motion passed unanimously.

### **OLD BUSINESS**

2017 Budget: The Public Hearing for the 2017 Budget was held before the County Council on September 20th. The proposed budget was unanimously approved by the Council without any questions from Council Members being asked. The date for adoption of the 2017 Budget was set for October 18<sup>th</sup> at 5:00pm. Way to go Montie on a job well done!

### **NEW BUSINESS**

2016 expenditures and additional appropriation: Manning reminded the Board that as he explained at the last Board Meeting, he is still thinking that it might become necessary to request an additional appropriation to get through the rest of the year. He assured the Board that there was no cause for alarm as all personnel expenses will be met with no problem, and there are sizeable reserves within the materials budget from which to draw. Manning further explained that it has been necessary to spend considerably more than expected on certain budget lines as operational costs in several areas have increased dramatically over the past year. He expects an additional increase in spending in these same areas over the last two months of the year as it will be necessary to spend heavily out of Other Professional Services and Electricity. Manning reminded the Board that he had explained in September why he had felt it necessary to take this approach in order to make the 2016 Budget acceptable to the Council. He finished by stating that he should have a much clearer picture after the November Board Meeting as to whether it will be necessary to pursue the additional appropriation. He also asked the Board to note that these line items in the 2017 budget received increased funding.

### **DIRECTOR'S REPORT**

SAMS Conference: Manning reported that the 2016 SAMS Conference (the first to be hosted by AMPL) was a huge hit! There were about 35 attendees at the pre-conference on Thursday and nearly 85 attendees at the conference on Friday. The evaluations received from attendees were very positive, and the only criticisms were those we expected going into this such as lack of available restrooms, distance to hotels, and space. Even though there was a decided lack of restrooms, many attendees commented on how updated and attractive those that they had access to were. Manning said that he and the staff had a great time hosting and would do it again. As a thank you to the staff for all their hard work Manning treated them to pizza, and took Rachael to lunch as she is gluten free. The Board sends a shout out to Montie and the staff for making our Library look so good! Keep up the great work, folks, we appreciate you!

### **TREASURER'S REPORT**

- a. The claims sheet was distributed for approval. Shelby Thomas moved to pay claims 433-492; LeeAnne Fisher seconded and the motion passed unanimously.
- b. Claims 387-432 from the previous month: LeeAnne Fisher moved to pay these claims and Pam Blake seconded; the motion passed unanimously.

## **ANNOUNCEMENTS**

The PLAC report was tabled until Manning resolves an issue regarding a card being sold out of order.

Melissa presented a brief Park Board Report.

Manning stated that the Personnel Committee Meeting that he has requested was no longer necessary.

## **PUBLIC COMMENTS**

Comment form must be received prior to meeting in order to speak.

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## **ADJOURNMENT**

Melissa Giles moved to adjourn the meeting at 6:50pm, and LeeAnne Fisher seconded. The motion passed unanimously.

**Next meeting scheduled Thursday November 10th 2016 at 6:00pm in the Board Room**

Respectfully Submitted,

Melissa Giles