

ALEXANDRIA-MONROE PUBLIC LIBRARY BOARD

Meeting Minutes

April 13, 2017

MEMBERS PRESENT: Bob Rogers, Melissa Giles, Suzi Remington, Jennifer Ward , Pam Blake, and Montie Manning.

MEMBERS ABSENT: LeeAnne Fisher and Shelby Thomas

CALL TO ORDER

President Bob Rogers called the meeting to order at 6:10PM. Minutes of the previous meeting had been sent to each member prior to this meeting. Pam Blake moved to accept the minutes as presented; Suzi Remington seconded and the motion passed unanimously.

OLD BUSINESS

Board Appointments: Manning informed the Board that the date he had initially given as Bob Roger's renewal date was incorrect, and that he (Montie) would be going in front of the council in June to renew Bob's appointment. He also mentioned that Pam Blake would need be be bonded again, as the time for her current bond would soon expire.

NEW BUSINESS

a. Surplus Computer Equipment: Manning explained to the Board that he was searching for someone to take the old computer equipment, as most of it is not eligible to be recycled like other electronics. Several ideas were discussed, and he will continue to check into this.

b. Library Policy Review: Manning mentioned that as he continues to sort through years of old policies, he will start bringing the ones that need reviewed and updated to the Board a few at a time in the near future.

DIRECTOR'S REPORT

The Board reviewed the second Director's Report compiled using information provided by the department managers. Feedback from the Board was very positive, and everyone seemed to find the new format much more informative and expressed appreciation for the input the staff is providing in these reports. A lot of very good and detailed information was included in this month's report, and the Board Secretary suggests that we start including the Director's Report as an addendum to the monthly minutes as part of the permanent record, as the Report had become too lengthy and detailed to recap all of the highlights here. Keep the great information coming, folks, the Board really appreciates your efforts!

TREASURER'S REPORT

a. Financial Report: Manning explained there is an error somewhere in this; something not matching up. He and Eric are researching the issue and will report back to the Board with more information when they have it.

b. Register of Claims: Melissa moved to pay claims 139-195; Pam seconded and the motion carried.

c. Register of Claims for Previous Month: Melissa moved that we pay the leftover claims from March; Pam seconded and the motion carried.

ANNOUNCEMENTS

Montie updated the Board on his schedule for the upcoming month

Bob signed the PLAC Report.

Melissa suggested that the Library consider putting together a team for the Relay for Life at Beulah Park on June 9th.

Bob reminded everyone that he has the Emery Lee reserved for June 24th for the 2nd Annual Library Staff

Appreciation Cook-out. Details to be finalized at the May Meeting.

Melissa gave a Park Board report, expressing thanks and appreciation for the participation of the Library staff and Board Members who were able to attend the Spring Spruce-Up; the event was successful and had a great turnout. Melissa went on to discuss Brad Sowinski's request to the Park Board for pool passes for the Teen Summer Reading Program. He was awarded the passes, and she mentioned that the Park Board might be willing to donate a Pool Party time slot as a grand prize if the Library Board were willing to cover the costs of lifeguards for the party. The cost would be about \$90 for the party. The Board expressed interest in covering this cost, but moved on before a vote could be taken.

As the final issue regarding the Park Board, Melissa expressed her need to resign her Park Board Appointment for a number of reasons; primarily being over-committed to other endeavors. Suzi Remington graciously agreed to accept the appointment to fill Melissa's position, and will begin serving on the Park Board in May. Thank you Suzi!

PUBLIC COMMENTS

There were no public comments.

ADJOURNMENT

Melissa Giles moved to adjourn the meeting at 7:00pm; Pam Blake seconded. The motion passed unanimously.

Next meeting scheduled is for Thursday May 11, 2017 at 6:00pm

Respectfully Submitted,

Melissa Giles