

**MINUTES OF THE ALEXANDRIA-MONROE PUBLIC LIBRARY BOARD MEETING
November 10, 2016**

MEMBERS PRESENT: Bob Rogers, LeeAnne Fisher, Shelby Thomas, Pam Blake, Suzie Remington, Jennifer Ward and Montie Manning.

MEMBERS ABSENT: Melissa Giles

CALL TO ORDER

President Bob Rogers called the meeting to order at 6:10 pm. In the absence of secretary Melissa Giles, Bob Rogers appointed Jennifer Ward as secretary. Minutes from the previous meeting had been sent to each board member prior to this meeting. Shelby Thomas moved to accept the minutes as written; Pam Blake seconded. The motion carried unanimously.

OLD BUSINESS

The only item of old business discussed was the 2017 budget. Manning stated that the budget was readily adopted by the Madison County Council and that the documents had been by the county auditor in a timely fashion.

NEW BUSINESS

The first item of new business was the annual closure of the library for Martin Luther King Jr. Day. Manning mentioned that he wanted to use that day as an in-service day for staff training and projects. He also mentioned that the Pendleton Library uses this day for training and that he had discussed the idea of doing a joint training day with the staff from PCPL at some point in the future. After some discussion, Pam Blake moved to close the library on MLK Day; LeeAnne Fisher seconded. The motion carried.

Manning asked the library board for permission to open late (2pm) on Wednesday, November 16th so that the entire staff could attend the Alexandria-Monroe Chamber Luncheon. Manning mentioned that the library had won the award for the Non-Profit Organization of the Year and that he felt the entire staff and board should be present to share in the honor. After some discussion, Pam Blake moved to open the library at 2pm on November 16th; LeeAnne Fisher seconded. The motion carried.

For the third item of new business, Manning asked the library board for permission to dispose of seven Bi-Folkal kits since we no longer are using them. The kits had been used early on in our homebound service as a way to elicit memory by using various stimuli such as sight, smell, touch, and hearing. Manning stated that the kits were outdated as they use VHS tapes and are no longer used. After some discussion, LeeAnne Fisher moved to allow Manning to dispose of the kits as he deemed appropriate; Suzi Remington seconded. The motion carried.

The fourth item of new business was the nomination of the 2017 officers. After some discussion, Shelby Thomas moved to nominate the current slate of officers: Bob Rogers for President, Shelby Thomas for Vice-President, Melissa Giles for Secretary, and Pamela Blake for Treasurer; Suzi Remington seconded. The motion carried.

The Library Board briefly discussed the location of our after meeting dinner. We will meet for dinner at The Tin Plate in Elwood on Thursday, December 8th after the regular board meeting.

DIRECTOR'S REPORT

Montie mentioned a few highlights from the report such as Angela representing the library at the Monster Bash in Beulah Park, the completion of our first audit in nearly six years, and Nugent Electric coming out to replace light fixtures.

LIBRARIAN'S REPORT

Manning mentioned that the report for October indicated further declines in usage. He mentioned that AMPL is by no means unique in this situation and that this decline is trending amongst libraries. He attributed some of it to an improving economic climate as well as patrons changing use patterns. To underscore this, he mentioned that usage of our digital collection has been growing steadily while traditional print materials were in decline.

TREASURER'S REPORT

The claims sheet was distributed for approval. Shelby Thomas moved to pay claims 488-525; Pam Blake seconded and the motion passed unanimously.

The register of claims from the previous month was distributed so that expenditures paid after the board meeting could be reviewed and signed for.

ANNOUNCEMENTS/PUBLIC COMMENTS

- Library closes at 5pm on Wednesday, November 23rd
- Library closed Thursday, November 24th for Thanksgiving
- Library closed Friday, November 25th.
- Montie out November 29th (PTO)
- Christmas Parade Friday, December 2nd @ 5:30pm

ADJOURNMENT

LeeAnne Fisher moved to adjourn the meeting; Shelby Thomas seconded. The motion carried unanimously.

Next meeting is Thursday, December 8th @ 6:00pm at the library. Dinner immediately following at The Tin Plate in Elwood

Respectfully submitted,

Jennifer Ward
Acting Secretary