

## **ALEXANDRIA-MONROE PUBLIC LIBRARY BOARD**

### **Meeting Minutes**

**December 10, 2015**

**MEMBERS PRESENT:** Pam Blake, Melissa Giles, LeeAnne Fisher, Suzi Remington, and Montie Manning.

**MEMBERS ABSENT:** Bob Rogers, Shelby Thomas, Dave Holder

### **CALL TO ORDER**

In the absence of President Bob Rogers and Vice President Shelby Thomas, Treasurer Pam Blake called the meeting to order at 6:15 pm. Minutes of the previous meeting had been sent to each member prior to this meeting. LeeAnne Fisher moved to accept the minutes as written; Melissa Giles seconded. The motion carried unanimously.

### **OLD BUSINESS**

The only item of old business was the 2016 approval of the 27th Payroll for 2015. Melissa Giles moved to approve the Payroll as presented and LeeAnne Fisher seconded. The motion carried unanimously.

### **NEW BUSINESS**

The first item of new business was a request by Manning for official approval of adopting the Indiana Public Retirement System Resolution. Manning explained that he would be sending a check for \$44000 which would bring all Library employees up to date on Retirement Plan benefits retroactive to the date of hire. There was little discussion as this area was previously covered by the Board when discussing the request for additional funds in the 2016 budget. LeeAnne Fisher moved to approve the motion as read, and Melissa Giles seconded. The motion carried unanimously.

The second item of new business was the Resolution to Transfer Funds Within and Between Library Operating Fund Major Categories. LeeAnne Fisher moved to accept the Resolution as read, and Melissa Giles seconded. The motion carried unanimously.

The third item of new business was the Resolution to Transfer Funds Within and Between Library Improvement Reserve Fund Major Categories. Lee Anne Fisher moved to accept the resolution as read, and Suzi Remington seconded. The motion carried unanimously.

The fourth item of new business was Library Security issues. Manning suggested that this issue be tabled until the January Board Meeting when there were more Board Members present to discuss it. All agreed and the issue was tabled.

The fifth item of new business was Staff Development Day 2016. Manning mentioned that he would like to schedule this on Presidents' Day, February 15<sup>th</sup>. After some brief discussion, Melissa Giles moved to hold Staff Development Day 2016 on Feb. 15<sup>th</sup>. Suzi Remington seconded and the motion carried unanimously.

The final item of new business was the Election of 2016 officers. LeeAnne Fisher moved to re- elect the 2015 Board as it currently stands. Suzi Remington seconded and the motion carried unanimously.

### **DIRECTOR'S REPORT**

Manning mentioned a few highlights from the report, highlighting the new program calendar that was developed by the Programming Committee. He suggested that the Board members be sure to pick one up at the circulation desk as they look great. The Emergency Planning Committee has been evaluating the cost versus benefit to maintaining the Library's AED machine. Maintenance costs are steadily increasing for a piece of basically unused equipment. There was brief discussion on the topic, with Board member consensus being reached that this is an unnecessary expense due to the rapid response time of local Emergency Responders. Other notes on the Director's Report were briefly discussed, including the need to further decrease Brandi's outreach schedule so that she can focus on our growing in-house youth programming.

### **LIBRARIAN'S REPORT**

The Board reviewed the report, with Manning mentioning that at this point our door count numbers will be skewed from 2014 due to being closed for the remodel.

### **TREASURER'S REPORT**

The claims sheet was distributed for approval. Melissa Giles moved to pay claims 510-565; LeeAnne Fisher seconded and the motion passed unanimously.

### **ANNOUNCEMENTS/PUBLIC COMMENTS**

The Library will be closed Thursday and Friday December 24-25 for the Christmas Holiday. Manning mentioned that he might schedule some PTO after the New Year. The Library will be closed Thursday and Friday December 31 and January 1 for the New Year. There were no public comments.

### **ADJOURNMENT**

LeeAnne Fisher moved to adjourn the meeting; Melissa Giles seconded. The motion carried unanimously.

Next meeting is Thursday, January 14, 2026 @ 6:00pm at the library.

Respectfully submitted,

Melissa Giles,  
Secretary