

Alexandria-Monroe Public Library Public Comments Policy

The Alexandria-Monroe Public Library provides an opportunity for the taxpayers of the Alexandria-Monroe Public Library taxing district to provide public comment at regularly scheduled public meetings of the Alexandria-Monroe Public Library Board of Trustees in accordance with the following policy:

Taxpayers wishing to speak during the board meeting must complete the form below and submit it to the Library Director or a library board member before the meeting is called to order.

Taxpayers will be afforded an opportunity to speak under the "Public Comments" section of the agenda.

The maximum time allocated during the meeting for Public Comments will be fifteen (15) minutes; the maximum time allocated per speaker will be three (3) minutes.

In the event of more than five (5) speaker requests, the Library Board President will divide the fifteen (15) minutes allocated for Public Comments by the number of taxpayers who have formally requested to speak to determine the maximum amount of time allocated to each person.

The library board will not respond to questions, requests for information or calls for action during the board meeting at which they were raised. Comments will be noted and responded to at a later time after board members have had sufficient time to consider and deliberate the issue or concern.

Alexandria-Monroe Public Library Public Comments Request Form

Name: _____

Address: _____

Do you reside within the taxing district of the Alexandria-Monroe Public Library? _____

Subject of Comment: _____

Date of Board Meeting: _____