

## **ALEXANDRIA-MONROE PUBLIC LIBRARY BOARD**

Meeting Minutes

June 11, 2015

**MEMBERS PRESENT:** Bob Rogers, Shelby Thomas, Pamela Blake, Melissa Giles, LeeAnne Fisher, Suzi Remington and Montie Manning.

**MEMBERS ABSENT:** Dave Holder

### **CALL TO ORDER**

President Bob Rogers called the regular meeting to order at 6:25 pm. Minutes of the previous meeting had been sent to each member prior to this meeting. Pam Blake moved to accept the minutes as written; LeeAnne Fisher seconded. The motion carried unanimously.

### **OLD BUSINESS**

There was no old business to discuss this month.

### **NEW BUSINESS**

Manning mentioned that the blue task chairs from the old circulation desk were no longer needed and were currently taking up storage space. LeeAnne Fisher moved to allow Manning to donate the chairs to Goodwill, or wherever else he saw fit. Melissa Giles seconded and the motion carried unanimously.

Manning brought to the Board's attention that there have been many recent changes to the library staffing, and more were expected soon. Manning expressed that with the changes currently taking place in the management staff, that he felt that pursuing some team building activities would be appropriate. Some discussion ensued, and Manning mentioned that he thought taking the management team to a state park, possibly in the fall, would be the right type of setting for some of the exercises he had in mind. After some additional discussion, Pam Blake moved to allow Manning to research venues and costs to bring back to the Board for discussion. Melissa Giles seconded and the motion carried unanimously.

### **DIRECTOR'S REPORT**

Manning mentioned that he had recently hired a part time clerk, Trystan Condon, who started June 8<sup>th</sup>. Her primary duties are similar to those of a Paige, but she will also be trained to work the front desk. Manning also mentioned that so far there has only been one complaint about the new computer labs with the rest of the feedback being positive. Betty Caldwell retired after nearly 15 years with the library. Her last day was June 11<sup>th</sup>, and Manning said he planned to advertise her position in the near future. Summer reading has started, and so far the numbers of adults, teens, and children signing up to participate are very encouraging! There seems to be a lot of excitement for this year's program, and we look forward to hearing the final numbers.

### **LIBRARIAN'S REPORT**

Circulation in May saw a minor drop compared to May of last year, however Digital Services and reference questions both showed increases for the same time period. Door count average for the past 3 years was off due to a power surge, and that issue has now been corrected.

**TREASURER'S REPORT**

The June 2015 tax check that will soon be deposited and will bring our operational budget back over \$1 million. Suzi Remington moved to pay claims 235-275, and LeeAnne Fisher seconded. The motion passed unanimously.

**ANNOUNCEMENTS**

Montie will be out for training from June 24-25<sup>th</sup>. He will then be on vacation from June 29-July 6. Hope you have a nice rest, Montie!

The library will be closed Saturday July 4<sup>th</sup> to observe Independence Day. Hopefully everyone will have a fun and safe holiday!

Melissa Giles gave a brief Park Board report.

**ADJOURNMENT**

LeeAnne Fisher moved to adjourn the meeting and Pam Blake seconded. The motion carried unanimously and the meeting was adjourned at 6:55 pm. Next meeting is scheduled for July 9 at 6:00 pm.

Respectfully submitted,

Melissa Giles,  
Secretary